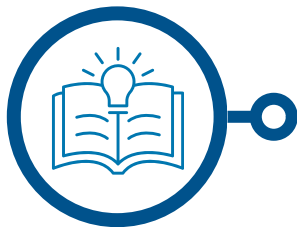# ROYAL COLLEGE OF PSYCHIATRISTS
International Congress

SUBMISSION PROCESS

STAGE 1
5 SEPTEMBER 2025

SUBMISSION PLATFORM OPENS

The submission platform opens each year in September. You will have just under two months to complete the form and can amend your submission up until the deadline (Friday 24 October). Make sure to read through the full guidance before submitting

STAGE 2
31 OCTOBER 2025

REVIEWING

Once the submission deadline has passed all submissions are then sent for review by the Congress organising committee. Each member of the board is allocated a random selection of the proposals and is asked to mark them against set criteria

STAGE 3
24 NOVEMBER 2025

REVIEW MEETING

Once all the reviews have been collated, each submission is then given a mean score and an indicative score for acceptance into the programme is allocated. The organising committee then meet to discuss all submissions, highlighting areas that might be underrepresented

STAGE 4
27 NOVEMBER 2025

EXECUTIVE COMMITTEE MEETING

Following the organising committee meeting the Congress executive committee meet to discuss through the top scoring submissions to ensure they are the right fit for the programme and there is overall balance. The final programme is then selected by this group with some sessions held in reserve for commissioned sessions (which are either filled with hot topics that come up throughout the year or underrepresented areas)

STAGE 5
19 DECEMBER 2025

PROGRAMME ACCEPTANCE

Following the review stage and both meetings you will then be informed of the outcome of your submission. If accepted you will be given a date and time for your session. The results will only be communicated to the session submitter so they will be responsible for informing the speakers within the session. You will be asked to review your proposal and submit an acceptance form

Please note that all dates are provisional and may be subject to change