

## Applying to run a study with CAPSS

CAPSS welcomes ideas for surveillance projects.

Anyone considering a project that meets the criteria set out below may contact the CAPSS team for advice. A member of the CAPSS Committee may be able to help in the development of an idea for a project.

Email: [CAPSS@rcpsych.ac.uk](mailto:CAPSS@rcpsych.ac.uk).

### What disorders and events are surveilled?

We're interested in rare childhood disorders or events (or a rare complication of a more common condition) which are so unusual that cases need to be collated on a national scale to generate sufficient numbers for study. The CAPSS Executive Committee may also consider inclusion of short-term or geographically limited studies of comparatively more common conditions.

### When considering if a study is suitable, we bear in mind:

- the public health and scientific importance of the study
- the acceptability and feasibility of the methodology.

### Studies will not usually be considered if they are:

- expecting more than 300 new cases a year
- clinical trials
- case control studies
- developing a registry
- requiring a long-term follow up
- requiring retrospective reporting.

## Applications

CAPSS has a two-phase application procedure. You can see an illustrated overview of this process below.

Further details with links to the phase 1 and 2 application forms and supporting guidance are available online: [CAPSS study applications](#)

## The CAPSS application process

Applications are reviewed at Committee meetings. This year's meeting dates are:

- 20 June 2025
- 24 September 2025
- 21 November 2025

