

## NAD Pilot part 2: Prospective Casenote Audit

### Group 2

For the next phase of the pilot audit, you will need to identify a new sample of casenotes and submit data on this sample.

### Eligibility Criteria

Casenotes are eligible for audit if they meet the following criteria:

- Known dementia or concerns about cognition
- Admitted to hospital for 24 hours or more
- Admitted to hospital between **17<sup>th</sup> May – 11<sup>th</sup> July 2021** (Group 2)

### Sample size

Please submit a minimum of 10 casenotes per week using consecutive admissions dates. If you have less than 10 admissions on any given week, please submit data on all eligible patients.

### Identifying your sample

On a weekly basis for a period of 8 weeks, identify consecutive admissions on the below dates:

**Week 1:** 17<sup>th</sup> May – 23<sup>rd</sup> May

**Week 2:** 24<sup>th</sup> May – 30<sup>th</sup> May

**Week 3:** 31<sup>st</sup> May – 6<sup>th</sup> June

**Week 4:** 7<sup>th</sup> June – 13<sup>th</sup> June

**Week 5:** 14<sup>th</sup> June – 20<sup>th</sup> June

**Week 6:** 21<sup>st</sup> June – 27<sup>th</sup> June

**Week 7:** 28<sup>th</sup> June – 4<sup>th</sup> July

**Week 8:** 5<sup>th</sup> July – 11<sup>th</sup> July

As with the first part of the pilot you should identify your sample using your usual methods, please do not use ICD-10 codes. These methods will vary between sites but some examples of methods that hospitals have been using so far are:

- Previous diagnosis of dementia

- Information in patient records which reference long-term confusion/memory loss/long-term cognitive impairment.
- Delirium screening
- Responses to questions about whether the patient had been forgetful in the last 12 months (not a formal tool)

**Please retain a list of the patients for whom you have submitted this information.** The data entry platform will automatically assign each casenote submission an ID number, please make a note of this locally against your original records. This is important if we have any queries about the submission after data collection.

### Data Entry

All data will be submitted via a new platform and we will be sending out further information about how to access this prior to the audit commencing. All data must be submitted by **18<sup>th</sup> July 2021**. If there are any problems with this deadline, please contact the project team.

**Please note** you will need a list of consultants and their specialities to answer question 1.13 in the data collection tool.

### When to submit data

We are not specifying dates on which you should enter data and how you manage this will be very valuable information for this part of the pilot.

### Total number of eligible patients

We will also be asking you to tell us the **total number of eligible patients** admitted to your hospital each week.

Please can you email these figures to [NAD@rcpsych.ac.uk](mailto:NAD@rcpsych.ac.uk) weekly throughout data collection.

<b>Total number of eligible patients identified for the NAD audit</b>	
<b>Week 1:</b> 17 <sup>th</sup> May – 23 <sup>rd</sup> May	
<b>Week 2:</b> 24 <sup>th</sup> May – 30 <sup>th</sup> May	
<b>Week 3:</b> 31 <sup>st</sup> May – 6 <sup>th</sup> June	
<b>Week 4:</b> 7 <sup>th</sup> June – 13 <sup>th</sup> June	
<b>Week 5:</b> 14 <sup>th</sup> June – 20 <sup>th</sup> June	
<b>Week 6:</b> 21 <sup>st</sup> June – 27 <sup>th</sup> June	
<b>Week 7:</b> 28 <sup>th</sup> June – 4 <sup>th</sup> July	
<b>Week 8:</b> 5 <sup>th</sup> July – 11 <sup>th</sup> July	

**If you have any concerns or questions about the pilot audit, please contact the NAD team on:**

**Email:** [NAD@rcpsych.ac.uk](mailto:NAD@rcpsych.ac.uk)

**Phone:** 0208 618 4272